

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	MAXFORT SCHOOL
2	Address of the School:	PARWANA ROAD, PITAMPURA, DELHI- 110034
3	U-DISE code allotted to the school:	07010306012
4	Name and address of the Trust/Society/ Company (under section-8) running the School	THE TANDON EDUCATIONAL SOCIETY
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
6	Proposed affiliation with CBSE for:	IX TO XII

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(Signature of Principal)

**Principal  
Maxfort School  
Pitampura, Delhi**

*Man*  
*24/07/23*

(Signature of D.E.O.)

**Deputy Director of Education  
District North West-B-1  
Govt. of N.C.T. of Delhi  
FU Block, Pitampura, Delhi-110034**

## APPENDIX-II

7	Location of school	<ul style="list-style-type: none"> <li>□ In the municipal limits of metropolitan city</li> <li>□ In the municipal limits of city having population more than 15 Lakhs</li> <li>□ In the hill areas (as per planning commission norms)</li> <li>□ In the municipal limits of capital city of a state</li> <li>□ In the municipal limits of class-x cities</li> <li>□ On an island</li> <li>□ In the municipal limits of a hill station</li> <li>□ In the municipal limits of city having population less than 15 Lakhs</li> <li>□ Outside the municipal limits of any town/city.</li> </ul>
8	Is the School already affiliated to any board for Class-X or XII examinations?	NO

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(Signature of Principal)

**Principal**  
Maxfort School  
Pitampura, Delhi

*May*  
24/07/23

(Signature of Director of Education)  
District North West-B-1  
Govt. of N.C.T. of Delhi  
FU Block, Pitampura, Delhi-110034

9	Standard/level/class up to which the school is running:	VIII <sup>TH</sup>
<b>INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE</b>		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	<b>YES UPGRADATION LETTER RECD.</b>
11	Number of NOC and date of issue:	F.1/Admn/DNWB/PB/2023/1915-19 Dated 21.7.23
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	<b>YES</b>
13	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	F/Z-XI/2007/NW-B/259 Dated 22.5.2007
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	<b>YES</b>
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	<b>YES</b>
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	5350 SQMTR
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	LEASE DEED
18	Name of the Owner/Lessee of the land in respect of point-15 above:	The Tandon Educational Society
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	Perpetual lease
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	<b>NO</b>
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	<b>YES</b>
21(a)	If yes the date of last inspection:	4.7.2023
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	<b>YES</b>
22(a)	If yes the date of last inspection:	22.9.2021
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	<b>YES</b>
23(a)	If yes the date of last inspection:	10.7.2023
<b>INFORMATION REGARDING THE STAFF</b>		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	<b>YES</b>

(Signature of Principal)

**Principal**  
**Maxfort School**  
**Pitampura, Delhi**

(Signature of D.E.O.)  
 Deputy Director of Education  
 District North West-B-I  
 Govt. of N.C.T. of Delhi  
 FU Block, Pitampura, Delhi-110034

25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES

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(Signature of Principal)

**Principal**  
**Maxfort School**  
**Pitampura, Delhi**

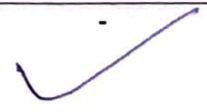
*Keay*  
*24/07/22*

(Signature of D. F. Keay)  
**Deputy Director of Education**  
**District North West-B-1**  
**Govt. of N.C.T. of Delhi**  
**FU Block, Pitampura, Delhi-110034**

Signature with Stamp (of School) <i>MPLA</i> Principal	Signature with Stamp (for School) <i>MPLA</i> Maxfort School Pitampura, Delhi
<b>PART-B</b> (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)	
File No. .... Date of Issuance .....	
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for affiliation? (Please ensure that the school fulfils (and requirements also as per details given in Appendix-A along with point nos. 1-26)
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?
<i>MPLA</i> Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT	
Counter Signature  (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)	

*MPLA*  
 (Signature of Principal)  
 Maxfort School  
 Pitampura, Delhi

*MPLA*  
 (Signature)  
 Deputy Secretary of Education  
 District North West-1  
 Govt. of N.C.T. of Delhi  
 FU Block, Pitampura, Delhi-110034

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA			
Name and Address of the school: MAXFORT SCHOOL PARWANA ROAD, PITAMPURA, DELHI-110034		Total Land area in lawful possession of school: 5350 SQMTR.	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	Please Tick the column in which the School is fulfilling requirement
1	Any Where in India	Minimum 6000 Square Meters	-
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	-
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	-
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	-
5	In the North Eastern States.	Minimum 4000 Square Meters	-
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	-
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	-
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	-
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	-
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	-
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	-
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	- 

Signature

(Name and Stamp of Issuing DEO)

DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

*Mona*  
(Signature of Principal)  
Principal  
Maxfort School  
Pitampura, Delhi

Deputy Director of Education  
(Signature of D.D.E.)  
District North West-B-1  
Govt. of N.C.T. of Delhi  
FU Block, Pitampura, Delhi-110034